

# Make sure you don't miss a beat.

Use our consignor checklist to stay on task and have all your small details ready for the event

- Apply to Consign.
- Register to consign. Pay the registration fee. (You have not reserved your spot until you complete this step.)
- Enter the price and description for your items.
- Print tags.
- Tag your items.
- Sign up for a drop-off time and for volunteer shifts.
- Drop off your items.
- Shop the Pre-Sale.\*
- Volunteer.\*
- Pick up your unsold items.\*
- Receive your commission via PayPal within 10 days.

\* optional

pineapple  
Consignment